# **Wyoming Annual Report Design Template**

## **Wyoming Quality of Life Result:**

Please identify one or more of the 10 Wyoming Quality of Life Results to which your agency contributes. These can be found on the Governor's website at: http://wyoming.gov/governor/policies/government.asp

## **Department/Division/Program:**

### **Contribution to Wyoming Quality of Life:**

Briefly explain, so a taxpayer could understand, how your Department/Division/Program, in conjunction with other public and private partners, contributes to the Wyoming Result (s) named above.

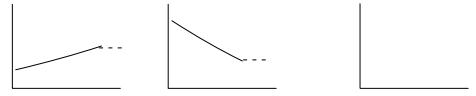
#### **Basic Facts:**

Show total number of staff and the size of your budget in total and General Funds.

List the five most important programs or functions and show the number of people served annually.

#### Performance:

Based on the performance priorities shown in your current strategic plan, please provide an updated trend line incorporating the last year if possible. If data is not available in one-year increments, simply use a dotted line to indicate the shape of the trend as you best know it for the last year.



## Story Behind the Last Year of Performance:

Briefly explain, so a taxpayer could understand, the causes behind your performance for the last year, including an explanation of the picture of performance shown in the baselines above. Use additional data as necessary to tell this story. The best formatting is short paragraphs with a first summary sentence underlined.

## What has been Accomplished?

Based on your current strategic plan, including those solutions that are identified as no-cost and low-cost, what of your proposed actions have been implemented? Is there something slowing your efforts? Are your partners and constituents aware and supportive of your work? Best formatting is short paragraphs with the action item underlined.

# **Supplemental Budget Implications:**

IF your agency is submitting a supplemental budget request, how much is required, for what, and why is it not a part of your biennial budget? Please prioritize individual requests in preparation for the budget document.